In the name of God

|  |
| --- |
| M.Sc. Proposal Submission to the Head of Department |

*Faculty:* …………………………………....

Dear Head of the Department of …………………………………..., Mr./Ms. …………………………………....,

I would like to submit my MSc Proposal and I wonder if you could review and approve it along with the Research Committee in the department. My supervisor(s) and advisor(s) have confirmed my proposal attached to this template.

# Student Information

|  |  |
| --- | --- |
| Full Name:…………………………………....  | Student ID: ………………………………….... |
| Major: ………………………………….... | Research domain: ………………………………….... |
| Degree: ………………………………….... | Commence date:………………………………….... | Semester:………………………………….... |
| Thesis Proposal Title:………………………………….... |

# Supervisors’ and advisors’ Confirmation

| Name and Surname | Research domain | Academic Rank | Position in the Dissertation | Affiliation | Date and Signature |
| --- | --- | --- | --- | --- | --- |
| ………………..  | ……………….. |  ……………….. |  ……………….. | ……………….. |  |
| ……………….. | ……………….. |  ……………….. |  ……………….. | ………………..  |  |
| ……………….. | ……………….. |  ……………….. |  ……………….. | ………………..  |  |

|  |  |
| --- | --- |
| Submision date: ………………..……………….. | Student Signature: |



|  |
| --- |
| M. A./Sc. Thesis Proposal |

Date: ………………………………….....
No.: ………………………………….....
Attachment: ………………………………….....

1. The following tables, including a student’s information and proposed thesis specifications, should be carefully completed.

**Table 1. Student Educational Background Information**

|  |  |
| --- | --- |
| Full Name:…………………………………....  | Student ID: ………………………………….... |
| Major: ………………………………….... | Discipline: ………………………………….... |
| Degree: ………………………………….... | Commence date: ………………………………….... | Semester:………………………………….... |
| Thesis Proposal Title:………………………………….... |

Table . Student Contact Information

|  |  |  |
| --- | --- | --- |
| Mobile:………………………………….... | Phone:………………………………….... | Email:………………………………….... |
| Address: ………………………………….... |

**Table 3. Thesis Proposal Details**

|  |
| --- |
| **Title** |
| In Persian | ………………………………….... |
| In English | ………………………………….... |
| Other languages (if applicable) | ………………………………….... |
| **Keywords** |
| In Persian | ………………………………….... |
| In English | ………………………………….... |
| Other languages (if applicable) | ………………………………….... |

**Note:** It is the responsibility of the Department of Postgraduate Studies to determine the necessity of any of the items that have been marked with the “if applicable”.

1. Problem Statement (based on the components of description, properties, significance, the gap of doing the research, and innovation)

…………………………………....

1. Research Background

…………………………………....

1. Research Objective(s)

…………………………………....

1. Research Question(s) (if applicable)

…………………………………....

1. Research Hypothesis (es)

…………………………………....

1. Information about the Procedure of conducting the Research
	1. Type of Research
		1. Based on the Objectives:

|  |  |  |
| --- | --- | --- |
| [ ]  Fundamental | [ ]  Practical | [ ]  Research and Development |

* + 1. Based on the Type of the Data:

|  |  |  |
| --- | --- | --- |
| [ ]  Quantitative | [ ]  Qualitative | [ ]  Mixed |

* + 1. Based on the Method of the Data Collection

|  |  |  |
| --- | --- | --- |
| [ ]  Experimental | [ ]  Theoretical | [ ]  Mixed |

* 1. Research Domains Including spatial, temporal, and thematic areas (If applicable)

…………………………………....

* 1. Research Pattern, Conceptual Model, and Theoretical Framework (If applicable)

…………………………………....

* 1. Introduction of indicators, variables, their measurement methods, sources of the data and information, and the method of analysis (If applicable)

…………………………………....

* 1. Research Method (If your research is on human samples as well as laboratory animals, it is necessary to provide the code obtained from Iran National Committee for Ethics in Biomedical Research in this section.)

…………………………………....

1. Timing of Research Progress and Completion (by taking the allowed limit for your educational period)

**Table 4. Timetable**

| Phase Title | Total Time | Execution Time |
| --- | --- | --- |
|  |  |  |  |  |  |
| ……………….... | ……………….... | ……. | ……. | ……. | ……. | ……. | ……. |
| ……………….... | ……………….... | ……. | ……. | ……. | ……. | ……. | ……. |
| ……………….... | ……………….... | ……. | ……. | ……. | ……. | ……. | ……. |
| ……………….... | ……………….... | ……. | ……. | ……. | ……. | ……. | ……. |
| ……………….... | ……………….... | ……. | ……. | ……. | ……. | ……. | ……. |

1. References (Must be fomated in either APA or Vancouver styles.)

…………………………………....

1. Has funding been requested from other organizations for this project?

|  |  |
| --- | --- |
| [ ]  Yes | [ ]  No |

If yes, please write the name of the organization you have sent your funding request along with their decision, and attach the relevant documents to this proposal.

…………………………………....

1. Research Beneficiary Organizations

…………………………………....

1. Student Commitments

The present thesis proposal, which has been prepared with full observance of the contents of the code of research ethics and acceptance of its provisions and full observance of the intellectual property rights of others, is the result of my scientific research and writing under the guidance of my supervisors and advisors. I am responsible for the accuracy and authenticity of all the contents of the present proposal and in case of any violation, the right to prosecute is reserved by the University of Mazandaran, and by signing this form, I waive the right to object. All rights, including printing, duplication, copying, translation, and adaptation, etc., in different environments from the proposed thesis resulting from it, and are also reserved for the University of Mazandaran.

I have also uploaded my thesis proposal in the Similarity-Check System of the Iranian Research Institute for Information Science and Technology (Irandoc), and I have attached the "Similarity-Check Report", "Similarity Percentage of each Source" and "the Background" related to the proposal. According to the attached documents, the percentage of similarity of the dissertation proposed with other sources is ……….... percent, and also, the similarity-check documents have been approved by the supervisor.

|  |  |
| --- | --- |
| Signature of the Student(With the full name, and date) | Signature of the Supervisor(s)(With the full name, and date) |

1. Referee Details

**Table 5. Details of the Elected Referees of the Department**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full name | Reseach domain  | Academic Rank | Affiliation | Signature \* | Date |
| …………………… | …………………… | …………………… | …………………… |  | …………………… |
| …………………… | …………………… | …………………… | …………………… |  | …………………… |
| …………………… | …………………… | …………………… | …………………… |  | …………………… |

\* Signature of the respected referees is an indication of the approval of the current thesis proposal and completion of all the necessary changes.

## Agenda of the Postgraduate Education Council Department, Tracking Code, and the Committee of the Compilation of Thesis in the University of Mazandaran

1. The thesis proposal of Mr./Ms. ………………………………….... student of the major of ………………………………….... and the discipline of ………………………………….... entry of the year ………………………………….... and with the student ID of ………………………………….... has been approved by the committee of the department of ………………………………….... on ………………………………….....
2. Tracking Code

Tracking Code: …………………………………....

According to the educational methodology of the University of Mazandaran, after the thesis proposal has been approved by the committee of the related department, the student will need to submit it at the Iranian Research Institute for Information Science and Technology (Irandoc). After the submission is successful, the student needs to enter the tracking code of the submission in the seventh paragraph entitles “Tracking Code”. Furthermore, the student needs to provide the E-mail receipt for registration in Irndoc to the education department of their faculty so that it can be added to their student profile.

1. The Dissertation Proposal of Mr./Ms. ………………………………….... has been considered and approvin the Committee of the Compilation of Thesis of the University of Mazandaran on the date ………………………………….....

**Table 6. Members of the Committee of the Compilation of Thesis and Dissertation of the University**

| Member of the Committee | Full name | Signature |
| --- | --- | --- |
| Manager of Research and Technology | ………………………………….... |  |
| Manager of Education | ………………………………….... |  |
| Dean of the Faculty of ………………………………….... | ………………………………….... |  |
| Vice president for Research in the faculty of ………………………………….... | ………………………………….... |  |
| Vice president for Education in the faculty of ………………………………….... | ………………………………….... |  |
| Head of the Department of …………………….…………..... | ………………………………….... |  |
| Research admin in the faculty of ………………………………….... | ………………………………….... |  |

**Table 7. Checklist of the Dissertation Proposal and its attachments**

| # | Title | Checked |
| --- | --- | --- |
|  |  | Student | First Advisor | Head of the Department | Research Expert | Vice President for Research of the Faculty |
|  | Student Identity Information |[ ] [ ] [ ] [ ] [ ]
|  | Title of the Thesis Proposal (Persian, English, and other languages) |[ ] [ ] [ ] [ ] [ ]
|  | Keywords (Persian, English, and other titles) |[ ] [ ] [ ] [ ] [ ]
|  | Information about the Advisor(s) and Supervisor(s) and research domains |[ ] [ ] [ ] [ ] [ ]
|  | Signature and the date by the submission of the proposal |[ ] [ ] [ ] [ ] [ ]
|  | Signature and the date signed by the supervisor(s) |[ ] [ ] [ ] [ ] [ ]
|  | Signature and the date signed by the advisor(s) |[ ] [ ] [ ] [ ] [ ]
|  | The thesis proposal does not have any writing, editing, page layout, or typesetting errors. |[ ] [ ] [ ] [ ] [ ]
|  | The proposal is compiled based on the approved guidelines of thesis proposals at University of Mazandaran |[ ] [ ] [ ] [ ] [ ]
|  | The agenda of the postgraduate studies council is attached to the proposal.  |[ ] [ ] [ ] [ ] [ ]
|  | The Tracking Code has been received from Irandoc |[ ] [ ] [ ] [ ] [ ]
|  | The student commitment regarding the observance of research ethics, regulations, and executive procedures |[ ] [ ] [ ] [ ] [ ]
|  | Providing the costs of the thesis proposal |[ ] [ ] [ ] [ ] [ ]
|  | The certificate of the “Similarity-Check” system is attached to the proposal | Similarity Check Report |[ ] [ ] [ ] [ ] [ ]
|  |  | Percentage of the Similarity of Each Resource |[ ] [ ] [ ] [ ] [ ]
|  |  | Background |[ ] [ ] [ ] [ ] [ ]
|  | Approval of the thesis proposal by the postgraduate studies committee (Elected Referees) |[ ] [ ] [ ] [ ] [ ]

**Signatures**

|  |  |  |
| --- | --- | --- |
| Manager of Research and Technology…………………………………………………………. |  | Manager of the Education …………………………………………………………. |
| Head of the Faculty of …………………………………....…………………………………………………………. |  | Vice president for Research in the faculty of …………………………………....…………………………………………………………. |
| Research admin in the Faculty of …………………………………....………………………………………………………….  |  | Student’s full name …………………………………………………………. |